١.	Page 1		Page 3
1		1	PROCEEDINGS
2		2	September 21, 2023 9:00 a.m.
3		3	CHAIRWOMAN HOROVITZ: All right.
4		4	It is nine o'clock. I'll call the meeting to
5		5	order. Let me get the agenda. I apologize.
6	JACKSONVILLE HOUSING AUTHORITY BOARD OF COMMISSIONERS	6	Here we go. It is Thursday, September 21st,
7	FINANCE COMMITTEE MEETING	7	9:00 a.m. This is the finance meeting.
8		8	I'll start with, are there any public comments?
9		9	(no response)
10	TAKEN: Thursday, September 21, 2023	10	CHAIRWOMAN HOROVITZ: All right.
11	TIME: 9:00 a.m. to 9:53 a.m.	11	Hearing none, we'll move on to the next agenda
12	PLACE: Jacksonville Housing Authority	12	item, the approval of last meeting's minutes.
13	1300 North Broad Street Jacksonville, Florida 32202	13	Do I have a motion to approve the last
14		14	meeting's minutes?
15	Taken by Carol DeBee Martin, court reporter.	15	COMMISSIONER BROCK: I make a motion.
16		16	CHAIRWOMAN HOROVITZ: And now remind me.
17		17	Do I second it?
18		18	MS. HODGES: You can, because there's just
19		19	two of you.
20	Carol DeBee Martin	20	CHAIRWOMAN HOROVITZ: Okay. All right.
21	Jacksonville Court Reporting, Inc. 1620 Bartram Road, Apt. 6111 Jacksonville, Florida 32207 (904) 465-0787 (cell) debeemartin@aol.com	21	I'll second it.
22	Jacksonville, Florida 32207 (904) 465-0787 (cell)	22	All in favor of approving the minutes?
23	debeemartin@aol.com	23	Aye.
24		24	COMMISSIONER BROCK: Aye.
25		25	CHAIRWOMAN HOROVITZ: All right. The minutes
	Page 2		Page 4
1	APPEARANCES:	1	are approved.
2		2	COMMISSIONER BROCK: Yes.
	CHAIRWOMAN HEATHER HOROVITZ	3	CHAIRWOMAN HOROVITZ: I'll move on to the
3	COMMISSIONER HARRIET BROCK EVANN MORRIS	4	agency financial overview, Mr. Lohr.
4	ANTONIO DEDEZ	5	And, for the group's awareness, Mr. Lohr and
	DANIEL MITCHELL	6	Mr. Alexander and I met last week to talk through
5	VANESSA DUNN DENNIS LOHR, CFO	_	the financials to be more prepared for this
6	000000000000000000000000000000000000000	7 8	meeting so we could have a more productive
	LAWSIKIA HODGES, ESQUIRE,	_	conversation.
7	KORTE PARDE, ESQUIRE, CATHY HUNT	9	
8	000000000000000000000000000000000000000	10	And I think similarly how Commissioner Walker needs to get our board meeting ready
	LINDA SIMS	11	Walker needs to get our board meeting ready, I think it's a really good way for us to get some
9		12	
10	DAVID GARFUNKEL (Lift Jax) MR. MALLORY (guest)	13	questions asked and answered before we get to this
11	· · · · · · · · · · · · · · · · · · ·	14	meeting. So we'll continue to do that.
12		15	And thank you, Mr. Lohr, for your time.
13 14		16	CFO: Absolutely.
15		17	Good morning, everybody. We're looking at
16		18	our financials today as of August, 2023.
17		19	So we are in our 11th month of our fiscal year,
18 19		20	and we're getting ready to wrap it up and start
		21	the audit process, again.
20		22	So, looking at our net income for our
21			
21 22		23	properties, we see the Central Office Cost Center
21		23 24 25	properties, we see the Central Office Cost Center has a loss for the month of \$72,423 due to extra expenses that we weren't anticipating,

Page 5 Page 7 and Brentwood Park has a loss of \$23,794 --1 1 So we're doing really well with our reserves. 2 still positive year to date. So everything is And then for our Quick Ratio and our MEANAR. 2 3 looking really good. our MENAR for the month is at 17. So we're at 3 Year to date our total operating income by 4 one year and five months of operations for our 4 source -- \$5,283,272, plus an additional 5 5 public housing properties, and our Quick Ratio --6 \$1,776.632 from our RAD properties. So we're our lowest is 8. HUD says 4 is where we want to 6 right at \$7,000,000 in that operating income be. So we're twice where HUD wants us to be. 7 8 from the year. So we're doing very well overall. Every other property is higher than that. 8 So we're doing very well with our Quick Ratio and 9 Looking at our income for central office, our MENAR. 10 we're at \$494,581 for the month, a little below 10 And then, looking at our RAD properties, 11 budget, but we're still doing very well overall. 11 12 we're into our eighth month of the year. 12 And, for our expenses, we're at \$567,005. 13 Again, it's a little bit over budget, but we're 13 Looking at The Waves, we're at \$148,261 with our revenue, and we're at \$57,012 for our expense. 14 14 still doing pretty well. CHAIRWOMAN HOROVITZ: Mr. Lohr --So we're doing very well at The Waves. 15 15 Centennial Towers -- we're right on budget at CFO: Yes --16 16 CHAIRWOMAN HOROVITZ: -- what's driving the 17 \$146,950, and, for our expenses, we're at 17 \$125,125, just below budget. 18 18 variance? 19 For our Hogan Creek property, we're at CFO: -- the variance is there is some extra 19 \$160,845 for our revenue, and our expenses are 20 20 expenses related to Hogan Creek that we weren't 21 down at \$64,879. anticipating. So that's driving the variance a 21 So any questions? 22 little bit. 22 CHAIRWOMAN HOROVITZ: I don't have any 23 23 CHAIRWOMAN HOROVITZ: So like construction or auestions. 24 a utility? 24 Commissioner Brock? 25 25 CFO: It's security-related. There's a Page 6 Page 8 COMMISSIONER BROCK: No, I don't. couple of things that we're trying to even out at 1 I don't have any right now. that property. So the central office is picking 2 2 it up. 3 CHAIRWOMAN HOROVITZ: Thank you, Mr. Lohr. 3 CHAIRWOMAN HOROVITZ: Thank you. All right. We'll move on to the presentation 4 4 5 CFO: For our public housing, we're right 5 of operations resolutions. Mr. Alexander, please. 6 on budget. \$1,440,050 for the month, and, 6 for our expenses, we're under budget at 7 CEO: Yes. Thank you, Commissioner. 7 Resolution 2023-JHA-27 is the annual budget, 8 \$1,241,656. 8 For our Housing Choice Voucher Program, 9 and Mr. Lohr will go through that for us. 9 CHAIRWOMAN HOROVITZ: And I know this is 10 we received some additional admin fee funding. 10 So, for the month, we're at \$1,232,411, 11 our second time going through the budget, 11 and our expenses are \$774,652. and I think that we all had some questions. 12 12 So, Commissioner Brock, just jump in ask them For our Gregory West property, we're right on 13 13 14 track for the year of \$136,210 for our income, 14 as we go. and our expenses are nice and low at \$64,742. COMMISSIONER BROCK: Okay. 15 15 16 For our Jax Beach Rehab Property, 16 CFO: Do you want to go through the whole presentation, again, or just the couple of areas we are right on track with our income at 17 17 18 \$82,579, and our expenses for the month came in at 18 that we talked about? \$53,530. We talked about public housing. 19 19 20 For our Brentwood Park, we are at \$203,251 20 We talked about Section 8. We talked about for our revenue, just slightly below budget, 21 affordable housing, and we talked about central 21 and our expenses came in right in budget at 22 office last time. 22 \$227,045. 23 Were there any specific questions about those 23 And then, looking at our reserves, 24 areas? 24 CHAIRWOMAN HOROVITZ: I think that most of we're at \$44,223,000 ending in August. 25

Page 9 Page 11 1 our conversation was around the central office. 1 something that would be determined if we had a 2 If you could highlight any changes that were full discussion with the union on the wage 2 made, that would be great, and anything that you 3 3 increases. CHAIRWOMAN HOROVITZ: Even a range to think is important for the group to hear. 4 4 CFO: So there weren't really any changes understand our full exposure would be helpful in 5 5 6 with the central office. We're looking at making the decision. So any estimate would be 6 operating income for the year of \$27,081. 7 great. 8 Revenues are increasing by about \$50,000 from the CFO: I don't have an estimate. 8 prior year, and our expenses are increasing about 9 So that would be something that will be ... 9 \$252,597 from the prior year. And most of that Do we have an estimate? 10 10 CEO: I'd have to go back. 11 is due to salaries and benefits. 11 CHAIRWOMAN HOROVITZ: But the salary CFO: We don't really know what they're 12 12 13 increases do not include what would have been 13 asking for yet. So ... discussed in the HR meeting yesterday; is that CHAIRWOMAN HOROVITZ: Thank you. 14 14 COMMISSIONER BROCK: You mean -right? 15 15 CFO: Correct. oh, I'm sorry --16 16 CHAIRWOMAN HOROVITZ: No, no. Please. 17 CHAIRWOMAN HOROVITZ: Okay. 17 CFO: Correct. COMMISSIONER BROCK: -- Ms. Chair. 18 18 19 CHAIRWOMAN HOROVITZ: For my knowledge, 19 So you mean, on the existing contract, you don't know what they're asking for? if we do decide to move forward, will that 20 20 Because I thought we wasn't doing a whole 21 get incorporated into this budget? 21 contract yet. 22 22 And I don't know if this is appropriate to discuss in this meeting, but we'll be voting on 23 CFO: Right. I believe the guestion was 23 related to opening up the whole contract for 24 24 that next week in the board meeting. discussion versus just doing the COLA increase. 25 COMMISSIONER BROCK: I think so. 25 Page 10 Page 12 CFO: Yes. CHAIRWOMAN HOROVITZ: What I would like to 1 CHAIRWOMAN HOROVITZ: While we're talking understand -- and I'm sorry. 2 2 3 about that, when we did have our pre-meeting, 3 So we're looking at a potential financial impact of about 500,000, and we're proposing doing we discussed what kind of financial impact it 4 4 would have to the housing authority. 5 5 this instead of opening up the entire contract. 6 CFO: Right. Because then the risk of that increase would be 6 CHAIRWOMAN HOROVITZ: So, are you able to 7 much larger. 7 share that number? 8 8 So I would like to understand how much larger CFO: So it's about \$550,000 just in 9 just to help us make this decision today. 9 salaries for the existing employees. There would 10 10 We would like to understand the total financial 11 be some additional expense with benefits related risk. 11 12 to the pension. So that would be a factor on CFO: Okay. 12 13 that, as well. CHAIRWOMAN HOROVITZ: Even if it's 700- to a 13 14 CHAIRWOMAN HOROVITZ: And I believe we were 14 a million dollars just so we have a general idea talking about the risk if we don't do this 15 15 of what the total cost might be. 16 increase. 16 CFO: Okay. Did we look into how much potential risk 17 CHAIRWOMAN HOROVITZ: And we can take that 17 we have of it being more than that 500-? 18 offline. 18 Do we have an estimate of what that total 19 19 CFO: Okay. 20 cost would be? 20 One of the other areas that we were looking 21 CFO: Not yet. 21 at last time is the JUI homes. So in your package 22 CHAIRWOMAN HOROVITZ: Okay. I think that for this meeting is a budget for JUI homes based 22 23 would be something really good for the board to 23 on the 33 homes that we have currently. understand. 24 24 So total operating revenues we're estimating CFO: Yes. I think that that would be 25 at \$518,220, and total expenses coming in at

	Page 13		Page 15
1	\$226,297. There would also be capital reserves	1	people on our Section 8 Program to rent them,
2	built in, and our total net income would be	2	but some people are not on our Section 8 Program.
3	\$268,623. So that's very good.	3	So the houses are basically open to anyone.
4	We also have a budget for the 50 homes,	4	CHAIRWOMAN HOROVITZ: What kind of
5	but we would bring those back to you as a budget	5	marketing?
6	revision once those 50 homes are all purchased.	6	Is it digital?
7	CHAIRWOMAN HOROVITZ: Commissioner Brock.	7	Is it print?
8	COMMISSIONER BROCK: Ms. Chair, so the budget	8	It seems very high to me.
9	for those houses where did we get the budget	9	CFO: It would be anything, and it's an
10	from?	10	estimate based on the pro forma budget that we
11	Is it accumulated from the actual rents that	11	created initially for the property.
12	they are paying now?	12	CHAIRWOMAN HOROVITZ: Commissioner Brock.
13	CFO: Yes.	13	COMMISSIONER BROCK: And, Ms. Chair,
14	COMMISSIONER BROCK: I'm trying to figure out	14	that was one of the conversations we had in a
15	where did we get the budget from.	15	meeting, that that's what Mr. Alexander was
16	CFO: Yes, yes.	16	saying, that these houses were affordable houses.
17	COMMISSIONER BROCK: Those houses didn't have	17	And it really he at that time when
18	any money.	18	I asked him because I did ask that question,
19	So, where do we get the	19	"How many of our voucher holders was in those
20	CFO: So we have unrestricted funds from our	20	houses," but, of course, Mr. Alexander say he
21	central office. We used that to purchase the	21	didn't have that that particular day.
22	homes with. So there is no mortgage or anything	22	But a lot those houses are accommodating
23	on the homes currently, and the budget is based on	23	people with like I'm going to say medium income.
24	the actual rents and HAP benefit that's being paid	24	Yes.
25	at those properties.	25	CEO: So, if I may speak.
	Page 14		
			Page 16
1		1	•
1 2	CHAIRWOMAN HOROVITZ: I have a couple of	1 2	CHAIRWOMAN HOROVITZ: Yes.
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Page 17 Page 19 1 questions about that. Commissioner Brock? Mr. Lohr, do you have an idea across all of 2 our properties our total marketing expense? 2 COMMISSIONER BROCK: I wanted to go --CFO: So, on this budget, the 18,950 includes 3 I think I wanted to ask a question about the 3 marketing. It's not exclusively marketing. JUI properties. 4 CHAIRWOMAN HOROVITZ: Sure. 5 So this would be any type of administrative 5 COMMISSIONER BROCK: I don't think --6 expense for the property, and it's just an 6 7 and correct me if I'm wrong, through the Chair to 8 Mr. Alexander -- the JUI properties are not just 8 Typically, none of our other properties would JWB, right? 9 have a marketing budget, as they are either 9 It's just exclusive JWB -- those houses that 10 10 Section 8 or public housing. we bought from JWB? 11 CHAIRWOMAN HOROVITZ: When you say, 11 12 CFO: Yes 12 "administrative," what to you mean? COMMISSIONER BROCK: So those other 13 CFO: For like the office staff --13 properties that we've been obtaining --14 any type of overhead that would be required at the 14 15 they're not going to be up under this, under JUI. 15 property. CEO: No. CHAIRWOMAN HOROVITZ: I think we should pull 16 16 17 CFO: No. that out. I think that marketing is to be very 17 COMMISSIONER BROCK: Okay, okay. I wanted to 18 18 specifically standalone, especially -- and I know 19 know that. Okay. Thank you. that, in a lot ways, the agency is insulated from 19 CHAIRWOMAN HOROVITZ: Commissioner Brock, 20 20 some of the, you know, economic conditions. 21 the other properties -- you don't mean the But marketing definitely is an area where you 21 22 single-family, right, you mean the other ones 22 can easily cut down a little bit. Not to say 23 we've been discussing in acquisition? 23 that we would do that, but I wouldn't want COMMISSIONER BROCK: Yes, the ones we've been 24 anything else to get blended in there if that's 24 25 discussing, you know, like the eastside -not exactly what is included in that line item. Page 18 Page 20 CFO: Okay. Absolutely. CHAIRWOMAN HOROVITZ: Okay. 1 2 And, moving on, we had discussed previously COMMISSIONER BROCK: -- the Normandy --2 3 the Resident Services' budget. We had gone over 3 yeah. I was trying to figure out, was those going 4 some of the central office pieces, the grant 4 to be under that, or were they going to just fall 5 pieces, and we were looking at our total expenses. 5 like our regular properties -- fall up under the 6 So I kind of added it up. Jacksonville Housing. 6 7 For Brentwood, outside of grants, we have two 7 CHAIRWOMAN HOROVITZ: I think they'll be 8 employees, and there was about \$18,000 budgeted separate. I'm not sure we've determined if they 9 for Resident Services there. need to be in their own category, but they 9 10 For our central office, we have two employees 10 wouldn't roll under the JUI. 11 and about \$8400 of Resident Services. 11 Is that right? 12 And, for public housing, we have four CFO: They would be considered affordable 12 13 employees and 174,000 of budget. housing. So it would be in the affordable housing 13 14 Excuse me. I need some water. section with Brentwood and Gregory West and 14 CHAIRWOMAN HOROVITZ: While you are getting a 15 15 Jax Beach Rehab Apartments. 16 sip, Commissioner Brock, I know you have questions COMMISSIONER BROCK: Okay. 16 17 about that. 17 CHAIRWOMAN HOROVITZ: Mr. Lohr, did you have 18 Would you like to speak? 18 anything else to highlight? COMMISSIONER BROCK: And you say that's the 19 19 I didn't have any further questions. 20 way that the budget is broken down for Resident 20 CFO: Any additional questions? 21 Services, Mr. Dennis? 21 (no response) 22 CFO: Yes. So it's a little over \$200,000 22 CHAIRWOMAN HOROVITZ: None here. Thank you. 23 between all of the programs that will be going 23 I know, as we move through -- and we probably 24 back to the residents. 24 can get this at the end, but, while you're there, 25 CHAIRWOMAN HOROVITZ: Do you have any further one of the things we were talking about --25

1	Page 21		Page 23
1	and I believe it's included in our packet	1	So approval of the budget with all marketing
2	was the RFP for banking services.	2	and admin pulled out as a separate line item.
3	CFO: Yes.	3	COMMISSIONER BROCK: Okay. Approval of the
4	CHAIRWOMAN HOROVITZ: Can we take that now?	4	budget and for all of that being pulled out
5	Is it out of order?	5	the line item being pulled out as to the budget.
6	Yes. I'm sorry. It's later.	6	CHAIRWOMAN HOROVITZ: Thank you.
7	Thank you, Mr. Lohr.	7	All in favor?
8	CFO: Okay. Thank you.	8	COMMISSIONER BROCK: Aye.
9	CHAIRWOMAN HOROVITZ: Do we need to vote?	9	CHAIRWOMAN HOROVITZ: Aye.
10	MS. HODGES: You do.	10	Thank you.
11	As a Finance Committee, I don't	11	Thank you, Mr. Lohr.
12	I was going to ask you about this, through the	12	All right.
13	Chair. You had made a comment about pulling out	13	CEO: Thank you. So the next resolution is
14	the marketing services.	14	Resolution JHA-35. This is the Hogan Creek
15	That might be a potential amendment to the	15	property insurance. We're asking the board to
16	budget that's on the table, but someone can move	16	approve the insurance of \$190,668.93. This is a
17	approval of the budget with whatever amendments	17	renewal, and it comes every year. We're just
18	you have. And, you would take that up,	18	asking the board to approve it.
19	and you would second it. And you two would vote	19	CHAIRWOMAN HOROVITZ: Thank you.
20	on it.	20	I had no questions on this.
	CHAIRWOMAN HOROVITZ: Thank you.	21	Commissioner Brock.
21	·	22	COMMISSIONER BROCK: No. I didn't have any
22	I would propose that we make the amendment	23	on it.
23	that we would like to pull administrative expenses	24	CHAIRWOMAN HOROVITZ: Can we have motion to
24	out of marketing so marketing stands alone and	25	approve?
25	just so that's clear.	25	арргоче:
	Page 22		Page 24
1	CFO: Okay.	1	COMMISSIONER BROCK: I make a motion to
2	CFO: Okay. COMMISSIONER BROCK: I second.	2	COMMISSIONER BROCK: I make a motion to approve the insurance for Resolution 2023-35
2	CFO: Okay. COMMISSIONER BROCK: I second. MS. HODGES: Through the Chair		COMMISSIONER BROCK: I make a motion to approve the insurance for Resolution 2023-35 Hogan Creek insurance.
2 3 4	CFO: Okay. COMMISSIONER BROCK: I second. MS. HODGES: Through the Chair CHAIRWOMAN HOROVITZ: Commissioner Brock	2	COMMISSIONER BROCK: I make a motion to approve the insurance for Resolution 2023-35 Hogan Creek insurance. CHAIRWOMAN HOROVITZ: I second.
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additional vendors, especially a smaller business

so we can, you know, support different small

So I have no questions about this.

businesses in Jacksonville.

Page 25 Page 27 CEO: And it didn't take that long. use another vendor for new properties at least to 1 2 posture that we're not going to just stick with 2 COMMISSIONER BROCK: Yeah, I know that was one of the concerns that you had about us trying Yardi no matter what. 3 3 I think that that's an important thing to to launch out to use a different program, and, 4 4 explore, and I know doing an implementation of a like Mr. Alexander say, we realize that Yardi is 5 5 6 new software would be incredibly challenging for 6 the big giant out there. the agency. But I think we really need to start And I know that Ms. Evann and Mr. Alexander 7 8 exploring what that might look like, because 8 both are trying to see and explore the arising for I know we've had some challenges with Yardi. 9 9 10 So I just want to open that for discussion CHAIRWOMAN HOROVITZ: That's good to know. 10 11 and get any thoughts. 11 Thank you. 12 And I know Mr. Alexander is like, 12 All right. Anymore conversation around the 13 "Please don't do this to me." 13 Yardi contract? CEO: Yes. Very good point, and we do. 14 14 (no response) 15 Every time there's some new modification to some 15 CHAIRWOMAN HOROVITZ: All right. Can I have existing software, because some of these 16 16 a motion, please? 17 additional software vendors out there --COMMISSIONER BROCK: Yes. 17 their system originally may not have been 18 18 CHAIRWOMAN HOROVITZ: Okay. I second it. 19 proficient enough for us, but a new upgrade may 19 All in favor? make them a little bit more robust. 20 COMMISSIONER BROCK: Aye. 20 So we're always looking for some new 21 CHAIRWOMAN HOROVITZ: Aye. 21 cutting edge technology. We follow most of the 22 22 All right. 23 public housing and property management softwares 23 CEO: Thank you, Commissioners. 24 Up next is Resolution 2023-JHA-37. 24 Yardi is a giant out there, but there are 25 25 This is the lawn care maintenance contract. Page 26 Page 28 some other small applications out there that we This is a new contract. We actually went out for 1 are looking at. And, if we find something that is bids. We talked about this. 2 2 3 more suitable to our liking, without having any We went out for bids. We got three vendors. 3 complaints about Yardi, we would move forward with 4 4 They're broken down to Total Lawn Care based on 5 it. our, you know, sites, \$382,760, and AOO, 5 CHAIRWOMAN HOROVITZ: Excellent. 6 which is the name of the other company, which is 6 7 I think we discussed a few moments ago that \$125,000. And we're also using Pete's Elite, 7 we would need to run a second software along --8 8 which is 62,000 with the aggregate not to exceed 9 is it four or six months? \$570.000. 9 10 I don't know if that person is in the room to 10 So we did our RFP, had our staff evaluate answer that question. them, and they came back with this. And we're 11 11 We couldn't just turn Yardi off and turn asking the board to approve the contract. 12 12 on something else. CHAIRWOMAN HOROVITZ: Thank you. 13 13 14 How long would they need to run concurrently? 14 And I would like to commend the CEO: Well, it all depends. It all depends 15 15 Procurement Team for bringing a little diversity 16 on if we got a new software. Everyone is to the lawn companies. I think this is fantastic, 16 different. It would all depend on the whole 17 and, if you recall, we had a lot of debate around 17 migration period. You know, it depends on what 18 the increase that the supplier was requesting. 18 new software we look at. And you'll see that some of their quotes for 19 19 I know, when we -- in the past, my experience 20 20 our properties are higher than last year, using HMS, which is Housing Management Systems, 21 21 but I really do love that we've added some

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Thank you.

the transition was very smooth.

Commissioner Brock.

CHAIRWOMAN HOROVITZ: Okay. All right.

Page 29 Page 31 1 Just really kudos to everyone who helped bring 1 \$10,000,000. It just means that we have that 2 in these additional vendors, and I think it's 2 extra tool for us to use in case we need it. great for the housing authority. and we would seek additional board approval before 3 3 4 Commissioner Brock. 4 we drew down any funds. COMMISSIONER BROCK: I have no comments. CHAIRWOMAN HOROVITZ: Thank you. 5 5 6 I looked at that, that we have diversity of the 6 So, just to clarify -- and I'll add the comment also that I shared this with a colleague 7 lawn services that came up this year. Yeah. 7 I like that. 8 who's in commercial underwriting, and he shared 8 CHAIRWOMAN HOROVITZ: All right. 9 that this is a very good rate. 9 And it's incredible to think that 6 percent COMMISSIONER BROCK: So I make a motion to 10 10 11 approve JHA-35 lawn service -- I mean -37. 11 is good, but it's just the market. And, also, 12 I'm not proposing that this is what we should do, 12 CHAIRWOMAN HOROVITZ: I second it. All in favor? 13 but, of all of the RFPs that came back, this is 13 absolutely the most competitive. 14 14 COMMISSIONER BROCK: Aye. And what we're really saying is we're paying CHAIRWOMAN HOROVITZ: Aye. 15 15 \$25,000 for the opportunity to have a little bit All right. We'll move on to Resolution 16 16 17 more liquidity. So I do think it is probably a JHA-38. 17 good move so we can push through opportunities as 18 18 CEO: Okay. Thank you, Commissioner. 19 We have Resolution 2023-JHA-38, which is the 19 20 I think that the agency is moving quickly, TD Bank line of credit, and I'll let Mr. Lohr 20 but sometimes that's not going to be quickly 21 21 speak to the evaluation. enough. And we will lose opportunities. 22 CHAIRWOMAN HOROVITZ: I'll give some intro 22 23 So my recommendation would be -- and I'm open 23 comments. 24 for discussion -- that it's something that we So we're exploring -- so there is an RFP 24 25 should really strongly consider so we have a to have banking services, and the line of credit Page 30 Page 32 would give the housing authority some flexibility. little bit more flexibility, and, if we do decide 1 1 We are not making a recommendation that we to do that, this is the best partner. 2 2 should take out this line of credit but just to COMMISSIONER BROCK: And so, Ms. Chair, 3 3 4 discuss that we've identified that this is the 4 with this here bank -- us securing this --5 most competitive RFP that has come in and let how fast -- I'm just saying, if we did draw down 5 Mr. Lohr speak to that. on it, how fast would we have to pay it back? 6 6 CFO: Correct. So we looked at four CHAIRWOMAN HOROVITZ: Mr. Lohr. 7 7 8 different banks that provided us with 8 CFO: It would be a short-term loan. presentations. In addition to TD Bank, I believe it's up to -- it's either 6 months or 9 9 10 Synovus Bank, Seacoast Bank and one other bank. 10 12 months. But, basically, we would get our bond MR. WILLIAMS: First Horizon. financing, you know, within -- usually within 11 11 CFO: First Horizon gave us a presentation --90 days. So we would be able to pay it back 12 12 or gave us proposals. relatively quickly. 13 13 The TD Bank proposal was the most CHAIRWOMAN HOROVITZ: I think it's a really 14 14 15 competitive. 6.5-percent interest rate, 15 good question, and I'm not sure if it's included which is a flat fixed rate. in this packet. But maybe for the board packet 16 16 Also, there is an origination fee of \$25,000, next week, if we could include the details of any 17 17 which was the lowest origination fee. So this penalties on the draw down, the cost and release 18 18 19 line of credit would be used for short-term loans 19 so we can understand how the line of credit would 20 related to property purchases in a case where we 20 work, that would be helpful. have to act quickly to get a property closed, CFO: Absolutely. 21 21 and we can't receive the bond financing quickly COMMISSIONER BROCK: Thank you. 22 22 CHAIRWOMAN HOROVITZ: So, if there is no 23 23 24 So we're requesting the \$10,000,000. 24 further discussion ...

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Mr. Alexander, do you have anything to

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That doesn't mean that we're going to take the

Page 33 Page 35 contribute? 1 from the Finance Committee, then, at your next 2 CEO: No. 2 meeting, it's before the board meeting. 3 CHAIRWOMAN HOROVITZ: The motion to --So that policy call will be made ultimately 3 4 MS. HODGES: -- approve Resolution 4 by the rest of your colleagues. 5 2023-JHA-38. Because they're either going to vote it up, 5 CHAIRWOMAN HOROVITZ: -- okay. 6 6 or they're going to vote it down. So that is one 7 And then, do we need to -way maybe, you know, to keep this moving, 7 8 COMMISSIONER BROCK: Okay. Do we --8 because we've got to get it in front of the board. 9 oh, I'm sorry. 9 And the way to get it in front of the board is to CHAIRMAN HOROVITZ: -- please. make a recommendation from your committee. 10 10 11 COMMISSIONER BROCK: I think you was fixing 11 And then, when we get to the board level, 12 if the board is not comfortable, if the board to ask the same thing I was fixing to ask. 12 13 Do we need to do an amendment to it based on 13 needs more information, then the board can table 14 what the Chair just said about putting together -it and just let it sit until ... 14 15 MS. HODGES: Yes. I mean you could, 15 But I think you simply making a 16 but I took that as just, when this item comes to 16 recommendation to move forward in this direction 17 is not final. It's just a recommendation coming 17 the next board meeting, Dennis would have 18 additional information. 18 out of the Finance Committee. CHAIRWOMAN HOROVITZ: Okay. I'm comfortable 19 19 COMISSIONER BROCK: Okay. 20 MS. HODGES: So I don't think you need to 20 with that. Thank you. 21 Commissioner Brock. 21 change anything that's currently here. COMMISSIONER BROCK: I'm okay with it. 22 COMMISSIONER BROCK: Okav. 22 23 CHAIRWOMAN HOROVITZ: My comment was going to 23 CHAIRWOMAN HOROVITZ: Can I get a motion to 24 24 approve the resolution? be that it's just clear that we're not making a recommendation to actually pursue the line of 25 COMMISSIONER BROCK: Yes. Page 34 Page 36 credit. CHAIRWOMAN HOROVITZ: All right. I second 1 Is that clear in the language of the 2 it. 2 3 amendment -- I'm sorry of the --All in favor? 3 MS. HODGES: So the latest resolution is COMMISSIONER BROCK: Aye. 4 4 5 teed up. I mean this would authorize the JHA 5 CHAIRWOMAN HOROVITZ: Aye. to enter into an agreement with TD Bank, but, no, I think that's the last of our resolutions. 6 6 7 the resolution, as drafted, would not be drawing CEO: Yes. 7 CHAIRWOMAN HOROVITZ: Just while we're all 8 down on the credit. It would simply be getting 8 9 the credit card, and you have it in your pocket. 9 together and we're talking about finance, 10 But you would be moving forward in that 10 one of the things that we were discussing in the finance pre-meeting was really the timing of how 11 11 CHAIRWOMAN HOROVITZ: So we're authorizing -we might fund these deals. 12 12 And I believe that the most pressing of the actually entering into the agreement and being 13 13 14 responsible for the \$25,000? 14 four we've been talking through are the Westwood and the Franklin Arms, and we've been talking 15 15 MS. HODGES: Correct. CHAIRWOMAN HOROVITZ: So I'm not sure that 16 about the deadline for the city funds that would 16 support the Franklin Arms Project. And we're at 17 I want to do that. I think that maybe that's a 17 September 21st. 18 policy question for the full board. So I would 18 Is there any update on how all of the 19 19 suggest that we table this. projects are moving forward? MS. HODGES: So I mean this is a 20 20 Because we're racing towards that finish recommendation. So the committee could --21 21 22 I mean it sounds like, from the discussion, 22 CEO: Yes. So very good question. 23 that both of you are -- you think this is a nice 23 The two priorities have been Franklin Arms 24 24 option for the board to have. and Westwood. The Ramona Arms we have sort of 25 And, if you approve this as a recommendation 25

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just -- that hasn't been pressing, because they're still working through some things on that.

CHAIRWOMAN HOROVITZ: Is that the Tre Bel? CEO: That's correct.

And Normandy -- they're still working on it getting things together. I will follow up with them hopefully later today or tomorrow.

Westwood -- they have -- we have been going through the due diligence. I have been working with BMO.

And I must put on the record that BMO has been outstanding in working with us in trying to make sure that we put ourself in the best possible position to do this deal.

There has been some pushback from Westwood each day on some of the things they would like to have in the PSA, and we push right back with them. They gave us a couple of ultimatums, which we understood, but we kept the thing going.

So, as of yesterday, we're still in the game, and we're still hashing out ... we had originally 17 items that we disagreed on. When we finally got down to it on Monday, I think we agreed on everything but four. And that four -- I'll check today after the meeting and see how far we got

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CEO: Oh, yes. We're still going through our due diligence. We have been to the site a couple times, going through the appraisal process, and some of these things take time.

We are moving aggressively, but it takes time. So the extension sort of falls in line with what we're doing anyhow. So the timing is perfect.

CHAIRWOMAN HOROVITZ: Yes. That's great, and thank you for pushing that forward.

And I want to thank the Finance Team, because I know you guys are working so late and just putting in a ton of time just to make this happen for the housing authority to get more units on the street.

And I'd like to ask if we could try to focus our energy -- I know that you kind of focused it from four to two -- for everyone's health and wellness, that, if we have partners that are working with us, to get things done.

And we have all decided that these are projects to move forward. Let's try to narrow our energy so we can be more efficient, effective. I think that's going to be a better way to approach how we put our energy.

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with the last four items.

In terms of Franklin Arms, we do have a great partner, Mr. David Garfunkel here, who is president at Lift Jax. I have discussed with him and discussed with General Counsel, Ms. Hodges, the deadline, because it's critical and how good we help and what do we need to be able to get to the finish line.

And, fortunately, it has to go in front of City Council and be extended, and hopefully they will find out something in October.

Is that correct?

MR. GARFUNKEL: Yes. We should have the answer back from City Council about the extension, as my understanding, on October 10th.

CEO: Okay.

CHAIRWOMAN HOROVITZ: So, to be clear, I think that might be news for the group. The Lift Jax Team is filing an extension for the city dollars.

MR. GARFUNKEL: Correct.

CHAIRWOMAN HOROVITZ: Because the dollars were going to expire in September, and so we hope then they will get extended until October.

Do we feel like we can meet that deadline?

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Does that make sense?

CEO: Yes.

CHAIRWOMAN HOROVITZ: And, if we have partners that are making it so difficult for us to move things along and that's really causing heartburn for your team, then we should just kind of refocus.

CEO: Yes. Very good point, Commissioner. We look at it from various different ways, because most of these folks have good intentions. No one has any bad intentions.

And they are attempting to do the right thing, but sometimes, when it gets down to it, the housing authority -- I just want to put on the record the housing authority is just not going to accept any old circumstances.

And we're going to make sure that we do our due diligence, because we cannot put ourself in a situation where we just would be finessed into a situation that doesn't benefit us.

So, as long as the housing authority benefits and our residents benefit, then we want to make sure we do the due diligence, whether it's unfortunate if the partners -- not partners so much as some of the developers like it or not.

Page 43 Page 41 1 Because we have a mission, and our mission is 1 a board meeting, it was brought up about --2 to provide housing for low-income families. 2 for instance, it was brought up about Hogan Creek, And we're going to push the effort at any ethical and it was saying that -- they were saying that 3 3 they were dealing with mildew. 4 cost. 4 CHAIRWOMAN HOROVITZ: Thank you. Okay? 5 5 So I just want to make sure that we are 6 Commissioner Brock. 6 COMMISSIONER BROCK: Ms. Chair, I do have a addressing our properties that we have existing to 7 7 8 comment for -- well. I don't know if it's --8 make sure that they are taken care of properly as well, it's more a statement -- I mean a question. 9 we are moving forward to buying new properties and 9 new housing and new complexes. I'm all down for what we are doing for 10 10 11 affordable housing and getting more houses. 11 You know, because I'm all down for more 12 housing to get families in them because of our 12 but I don't want us to get lost in not taking care 13 of our existing public housing properties. 13 waiting list, but, like I say, I just want to make sure that we're crossing every t and doting every 14 14 Because, you know, the housing authority i when it comes to our present properties. 15 don't have anything to do with the Section 8, 15 CHAIRWOMAN HOROVITZ: Sure. 16 because those are private landlords. 16 But public housing -- I just want to make 17 And I'll let you go after, Mr. Alexander. 17 Do we have a process for if there is mold in 18 sure that our sites are really taken care of as we 18 19 a building that we have a complaint process that are moving to get more properties, that we don't 19 then can flow to the Operations Management Team or neglect with putting the capital monies back into 20 20 21 whoever is responsible for that? our existing properties so that we can keep them 21 22 So then we can look at that and then 22 up-to-date. 23 determine, "Okay. Now we have an issue that will 23 And I know that sometimes it may be -actually require a whole process to mitigate." may be one resident complaining or whatever, 24 24 I'm assuming that this is an operations 25 but what I'm saying is we need to make sure that Page 42 we are doing that. question, and this is all built into the budget. 1 1 2 And I just want to -- I just want to put that From my helicopter view, I feel like it's all 2 3 on the record, that we make sure that we look at 3 here, but, if you want to speak to that ... our existing properties and keep them up-to-date, CEO: Yes. I would just add out there just 4 4 5 5

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as well.

CHAIRWOMAN HOROVITZ: Thank you.

Do you have any specific concerns?

In my opinion -- and I believe the

Asset Management Committee is reviewing the long-term needs of all of our assets -- I believe that, within the budget, there is sufficient dollars allocated to maintaining our properties.

And Mr. Lohr can speak to that, if he feels differently, but I think, because he built the budget, he would agree.

CFO: Yes.

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CHAIRWOMAN HOROVITZ: But, if you have any specific concerns, you're closer to the residents. Now would be a good time to call them out, because, if we don't have dollars allocated in the budget, then we need to add more.

COMMISSIONER BROCK: Uh-huh. That's what I'm saying. That's why I would like for us to take a look at an assessment.

You know, like I had said -- when we were in

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so that Commissioner Brock would know, that we are very efficient in maintaining our properties.

And I say that from a personal perspective, because we do more inspections than any other housing authority in the country. We do quarterly inspections, which almost none of the housing authorities do.

So we're in our units every 90 days. and we treat it as an asset more so than a property. And the testament to that is that we just again received a high performance status.

So it's easy to say you're a high performer. We could say we were a high performer last year. but, each year that you're graded, you get assessed by an independent inspector that comes out and inspects the property.

So our grade average is a 90, by these independent inspectors who come out there, and we're constantly on it.

We identify any problem. We go to great length to make sure that we preserve that asset,

Page 45 Page 47 because we know it's challenging with the money 1 CHAIRWOMAN HOROVITZ: Thank you. 2 that comes down. COMMISSIONER BROCK: Yeah. 2 We are granted every year about \$6,000,000. CHAIRMAN HOROVITZ: Mr. Alexander. 3 3 We had a capital needs assessment, and we made CEO: I'll just add this, since Commissioner 4 4 that assessment over every single property that we 5 5 Brock brought up the termite issue, we did have a 6 have termite issue at one of the sites recently at 6 We have immediate problems that we address, 7 7 Southwind. 8 and we have long-term. And we're walking our way And, in the past, we had a termite issue over 8 9 right down that capital needs assessment program. 9 at Centennial West. It might have been close to But, outside of that, outside of the program, 60 residents over there. 10 10 11 we are pretty good at our own assessments of going 11 We placed them all in a hotel, and we didn't in and checking. do the typical spot treatment. We tented those 12 12 13 Now there are always some cases where folks 13 units. are outside the normal wear and tear and destroy Just recently at Southwind, we tented the 14 14 the units, and we do our best to make sure that we units, and we're scheduled to do another row of 15 15 homes and tent the units. 16 get in there to address it. 16 17 CHAIRWOMAN HOROVITZ: Thank you. 17 So we just don't go by and put stuff out. We tent it, just like we would do a person's home, And I do think it's unrealistic that we will 18 18 19 not ever have any issue, but, as long as our 19 which is way beyond what most housing authorities residents understand exactly how they need to do. 20 20 report any issue -- and I believe we have our We're not in competition with them, 21 21 but we go above and beyond to make sure that we 22 teams that are going to address them timely and 22 23 that process is super clear for everyone --23 put the residents in a hotel, give them a stipend and then tent that building. I think that we're doing everything that we need 24 24 And the process that is being used kills 25 to do. 25 Page 46 Page 48 COMMISSIONER BROCK: Yes. And I'm not everything in the unit. Everything. So I just 1 want to put that out there. doubting the fact, because, you know, for real, 2 2 I hold the staff of the Jacksonville Housing and 3 CHAIRWOMAN HOROVITZ: No. Thank you. 3 And I think that that's really the key. Mr. Alexander at high esteem when it comes to our 4 4 5 5

We're going to have issues in our buildings. The housing authority is going to protect its

7 assets, because it needs to. And we're going to address them.

> As long as that's being communicated, I think we are in great shape, but thank you for mentioning it.

CEO: Yes.

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CHAIRWOMAN HOROVITZ: Does anyone else have any comment?

Mr. Alexander highlighted that Mr. Garfunkel from Lift Jax is here.

Do you have anything else to add?

MR. GARFUNKEL: I just want to reaffirm our commitment to making this happen, and, as Mr. Alexander and I have spoken, you know, there still is some time urgency, even though we have the extension. But I believe we're on the same page with that, but I just wanted to reaffirm.

CHAIRWOMAN HOROVITZ: Thank you.

residents and our housing. But what I'm saying is we have had --

I have had several -- we have a resident that is present from Hogan Creek that's right here in the room this morning that -- I've had several residents at Hogan Creek -- I talked to Mr. Alexander about it -- about them complaining about having mildew in the units.

And, like I say, I just want to make sure -and not just mildew, but people talk about the termites. And I know that termites -when it's hot, they are -- they do come out, you know, more when it's hot.

And so I just, you know, want us to make sure that we are meeting the needs of our own properties as we're going forward buying properties, because you have residents that are sitting back, and saying, "Oh, they buying this here. They buying this. What about this?"

You know?

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That's what I'm saying.

Page 49 And, as I mentioned earlier, we're looking 2 at, as we have these deals on the horizon, actually what would the outflow of funds from the 3 agency look like and how we would practically fund 4 5 these projects. So that's something that I know Mr. Lohr and 6 Mr. Alexander are working really hard on, 7 and so we'll continue to really dig into what 8 would it take to make these deals close, 9 you know, short-term and longer-term. 10 11 So, if there are no other comments, thank you-all for your time. Our meeting is 12 adjourned. 13 (Whereupon, the proceedings in the 14 above-titled cause concluded at 9:53 a.m.) 15 16 17 18 19 20 21 22 23 24 Page 50 CERTIFICATE STATE OF FLORIDA) COUNTY OF DUVAL) I, Carol DeBee Martin, Certified Court 5 Reporter and Notary Public, certify that I was 6 authorized to and did stenographically report 7 to the best of my ability the foregoing proceedings 8 and that the transcript is a true and complete record of my stenographic notes. Dated this 4th day of October, 2023. 10 11 Carol De Bu Martin 12 13 Carol DeBee Martin Notary Public State of Florida 14 My Commission: HH 038064 Expires: 12-29-2024 15 16 17 18 19 20 21 22 23 24

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